



**Title:**  
General Raw Material Requirements

**Approved by:**  
Chief Procurement Officer

**Last approval date:**  
2024-06-25

**Approved by name:**  
Marius Naess

# General Raw Material Requirements

## Introduction

Kavli also has for core promise to deliver safe and high-quality products to customers and consumers, which is why we place great importance into ensuring safe and sustainable production practices, in close collaboration with our suppliers.

## Supplier requirements

The following requirements apply to all suppliers of raw materials to Kavli (any product-related exceptions and deviations in content must be outlined in each specification). By raw materials we imply food ingredients used in Kavli's own production as well as in the production of finished products purchased by Kavli. Raw materials encompass both plant-based and animal-based materials, intermediate products, semi-finished goods, micro-organisms, additives, and processing aids used for the manufacturing of Kavli's products.

### Suppliers shall:

1. Ensure that all food and food-ingredients are legally approved according to EU legislation.
2. Manufacture the products delivered to Kavli in accordance with one of the Global Food Safety Initiative (GFSI) recognized quality management standards (e.g., FSSC 22000, IFS, BRC) and provide Kavli in due time with certified proof during supplier self-assessment.
3. Ensure that the allergen status and labelling is in accordance with **Directive 2007/68/ EC with amendments**.
4. Ensure that contaminant levels are kept as low as reasonably achievable and under no circumstances exceed maximum levels set by applicable **EU directives and regulations**. The product shall comply with regulation concerning maximum levels for certain contaminants in foodstuffs (**EC 2023/915**) and **EU Directive 396/2005** on maximum pesticide residue levels in foods.
5. Inform Kavli about any fumigation of goods supplied, through fumigation certificates, in due time before delivery.
6. Not treat raw materials with irradiation unless approved by Kavli and in conformity with **EU Directive 1992/2/EC**.



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7. Not use azo dyes (E 102, E 104, E 110, E 122, E 123, E 124, E 129, E 151, E 154, E 155, E 180).
8. Ensure that all packaging materials of the delivered products are clean, dry, sturdy, hygienically harmless, without foreign odours, solid and properly closed (tamper proof for relevant packages) upon delivery. All packaging with direct food contact shall comply with specifications and applicable EU and national laws, including the Nordic countries' requirement that all food contact materials be followed by a declaration of compliance with **EC No 2023/2006** as a minimum.
9. Declare the origin of raw materials as per separate agreement with Kavli. The origin of plant-based ingredients is defined as the country where the crop was grown. The origin of animal-based ingredients is defined as the country where the animal was raised or caught. In cases where ingredients have varying origins, the supplier shall inform Kavli about all countries of origin and any potential changes in the origin of sourcing over time. Kavli is to be able to use this information on origin for product labelling.
10. Ensure traceability in accordance with **EU guidelines 178/2002**.
11. Deliver a product specification which has been agreed upon between the parties.
12. Adhere to Kavli's GMO Policy.

**Suppliers should:**

1. Perform broad horizon scanning to understand what is likely to happen or change in the future, especially what new technologies or risks are likely to appear within the given raw material field.

**Additional requirements for organic raw materials**

**Suppliers shall:**

1. Provide Kavli with a documented certificate in accordance with European Union/European Economic Area and national legislation.



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## **Alterations to an existing item**

Any alterations to an existing item or product, which in addition to a change in specification, have an impact on food safety, the declaration, or the process, are strictly prohibited without prior consultation and approval from Kavli. If any existing item must be altered, the supplier shall notify Kavli with sufficient notice.

The supplier shall issue an amended specifications sheet prior to dispatching any altered item for the first time. Generally, the supplier shall be free to select their own suppliers and subcontractors if the change affects the choice, as long as Kavli does not demand any special requirements in this regard. If major suppliers or subcontractors are changed, the supplier shall promptly notify Kavli of such changes and supply us with samples for testing or trial production free of charge upon request.

## **Follow-up**

Kavli expects raw material suppliers to evaluate their compliance with the requirements continuously and systematically. We also expect improvement measures, when necessary, to be implemented by the suppliers.

## **Deviation management**

Suppliers must immediately notify Kavli about any incidents that may impact product quality, safety, or integrity. In case of suspicions, Kavli reserves the right to demand that a sample be analyzed in an accredited laboratory. The associated costs of analysis are to be assumed by the supplier. If deviations are identified from Kavli's or legal requirements, Kavli may decide to reject or revoke the batch supplied at the cost of the supplier.

If the requirements relating to raw materials are not met by a supplier, the parties will discuss corrective measures through an open dialogue. The supplier shall make every effort to implement corrective measures as soon as possible and inform Kavli of such actions. If it is established that a supplier is unwilling or unable to implement corrective measures that Kavli deems necessary to comply with requirements and objectives, Kavli has the right to terminate the business relationship and any contract(s) with the supplier. Where rectifications can be made, the supplier shall be given the opportunity to make such rectifications as soon as possible and no later than within ten (10) days from written notification from Kavli.

## **Contact**

Suppliers are at any time welcome to contact Kavli's contract manager for the business relation to clarify any issues in relation to this document.